

**THE NEXT ASC IS JULY 13 AT THE  
SHARE UNIT, 801 DOUGLAS ROAD. WE  
WILL BEGIN AT 12:00.**

**THERE WILL BE A SUBCOMMITTEE CHAIR  
MEETING AND NEW GSR ORIENTATION  
BEGINNING AT 11:30**

**PLEASE NOTE: THERE ARE 4 ASC  
VOTES OF ACCLAMATION TO BE  
MADE AND 6 REGIONAL  
NOMINATIONS AND 1 REGIONAL  
MOTION**

**THANK YOU AND ENJOY YOUR RECOVERY.**



**PLEASE ANNOUNCE AT GROUP MEETINGS THAT THE FOLLOWING AREA  
SERVICE POSITIONS ARE OPEN FOR NOMINATION**

**Alternate Secretary    Vice Chair    Alternate Treasurer  
Alternate RCM    Literature Chair    Activities Chair  
Activities Treasurer    H&I Chair    Helpline/PI Chair  
Policy Chair    Newsletter Chair**

# SOUTH BROWARD AREA MINUTES

June 14, 2009

**I. Opening**

Dave L. opened the meeting at 12:00 pm with the Serenity Prayer. Robert read the Twelve Traditions. Brian read the definition of an ASC.

**II. Open Forum** New GSR's are: Mark for Sunrise Serenity; Maria for The Journey Begins and Tatiana for Let Go Let God.

Beginning on Monday, June 22<sup>nd</sup> at 6:30 p.m., there will be a new meeting in the High Point cafeteria called Negative Thoughts and Positive Reactions.

**III. Roll Call**

**1. Administrative Committees and Subcommittees**

Admin. Committee	MAY	JUN	JUL	Admin. Committee	MAY	JUN	JUL
Chair: Dave L. 954/701-5150	XX	XX		Activities Chair: Fred P 954/562-9377	XX	OO	
Vice Chair: Gary B. 954/723-1503	XX	XX		Activities Treasurer: John A. 954/981-4026	XX	XX	
Secretary: Terri Y. 954/673-5010	XX	XX					
Alt. Sec.: Prescott K. 954/662-2801	OO	OO		Helpline/PI Chair: Forest 954/	XO	XX	
Treasurer: Suzi J. 954/309-8908	XX	XX		H&I Chair: Steve D. 727/515-0889	XX	XX	
Alt. Treasurer: Michele L. 305/607-5683	OO	OO		Literature Chair: Yvette B. 954/232-8778	XX	XX	
RCM: Katy A. 954/632-8417	XX	XX		Newsletter Vice Chair: Wendy 954/865-6500	XX	XX	
Alt. RCM: Robert H.		XX		Policy Chair: Duke S. 954/931-7083	XX	XX	

**2. Groups**

Group	MAY	JUN	JUL	Group	MAY	JUN	JUL
*A Burning Desire	XX	OO		*Spiritual Awakenings	XX	OO	
				Sunrise Serenity	XX	XX	
A New Way	XX	XX		*Sunset Recovery	XX	OO	
*Back to Life We Live	XX	OO					
Free to Choose	OO	XX		Sunset Serenity	XX	XX	
Friday Night Espresso	XX	XX		Take a Break	XX	XX	
Friday Night on Foster	OX	XX		The Journey Begins	OO	XX	
Hollywood Mon. Night	XX	XX		The Way Back		XX	
				Tuesday Night Men's Group	XO	XX	
Let Go Let God	OO	XX		Under New Management	XX	XX	
Living Miracles	XX	XX		We Do Recover	OO	XX	
New Attitudes	XX	XX		We have a Choice	XX	XX	
*Reflections of Recovery	XX	OO		Winds And Tides Of Change	XX	XX	
*Road to Freedom	XO	OO		Women's Meeting	OX	XX	

3. **\*\*These groups will be deleted from the roll call list if they are not represented at the next ASC.**

Attendance Key: (x) present; (o) not present. Quorum was established at: 15 (19) (19).

**II. Reading of the second to the last paragraph of Prefix (page xvi) of Basic Text completed by: Gary**

III. **Trusted Servants Presentation by:** Mike W.

IV. **Acceptance of last month's Minutes by:** Accepted as written.

V. **Group Reports:**

**A Burning Desire** – St. Boniface Church, 8330 Johnson St., Pembroke Pines. **James R. 954-200-5968.** Open meeting outdoors under a pavilion, we read from the Just For Today daily meditation. Smoking permitted.

WE NEED TRUSTED SERVANTS!!

**A Day at a Time** – 801 S. Douglas Rd. (SHARE Unit), Pembroke Pines. **Norinne B. 954/483-8404.** Good recovery message. Stop by after work. Trusted servants always needed

**A New Way** – 7676 Davie Road Extension (Faith Christian), Hollywood. **Darren S. 305/343-8557.**

**A Shot of Hope** – 801 S. Douglas Rd. (SHARE Unit), Pembroke Pines. **Kirk P. 954/654-1191**

Need GSR and desperately needs trusted servants.

**Back to Life/We Live** – St Maurice Catholic Church, 2851 Stirling Road, Dania. **Donna M. 954/548-9300.**

**Back to Reality-** Restoration Outreach, 23 NW 8<sup>th</sup> Avenue, Dania, FL 33004, **Karen O.**

We are in dire need of support. Potential for a great meeting place. Sunday at 5 pm.

**Back to the basic** 7020 pines blvd This is a closed meeting for addicts only. **Ken D 954/871-5123.**

**Conscious Contact** – Hollywood, **CJ 908-477-7103.**

**Free to Choose** – Hollywood Medical Center, 3600 Washington St., Hollywood. **Mike W. 954/394-6221.**

Meets every Friday night @8:00 p.m. in Memorial Hospital South in the Auditorium. We have a great meeting but still need support. We are in need of a GSR and Alt. GSR.

**Freedom in the Wind-**Back on Track Clubhouse, 20377 NE 15<sup>th</sup> Ct, Miami, FL. **Arthur T 786/227-0306.**

We meet every Wednesday night at 7:15 to 8:15pm in the big room. It's a topic discussion meeting and we're looking forward to seeing you there.

**Friday on Foster** – 416 N. 4<sup>th</sup> Ave., Hallandale, FL 33020. New Group– needs support– Thanks. **James W. 954/274-1477.**

**Friday Night Espresso** –1700 NW 98 Ave. Pembroke Pines. **Suzanne F. 954/394-9874.** Please come and start your weekend with a great meeting.

**Hollywood Monday Night** – 2930 Hollywood Blvd (SW corner Hollywood Blvd and I95)**Brian D 954/624-5803.**

**Kick-Ball Recovery** – 15<sup>th</sup> Avenue and Jefferson St., Hollywood (Jefferson Park). Meets the third Sunday of each month at 4:00 p.m. **Mike S. 954/551-8389.**

**Let Go, Let God-** 816 NW 1<sup>st</sup> Avenue, Hallandale, FL 33020. **Tatiana B. 215/284-3950.** Great group serving the Hallandale community. Small group that's there for the addicts of this area.

**Living Miracles** – 1600 Hollywood Blvd., Hollywood..**Marsha K 954/628-2666**

**New Attitudes** – 801 S. Douglas Rd. (SHARE Unit), Pembroke Pines. This meeting is a great way to end your weekend. Well attended meeting with many years of recovery. **Steve R 954/588-0785**

**One Step At A Time** Miramar United Methodist Church 2507 Utopia Dr. **Bobby D. 954/445-1962.** We are a small step meeting in need of support. We have a treatment Ctr. that comes regularly. It's an awesome meeting on Tuesday evenings at 8:00 pm

**Positive Choices-** 1750 Buchanan Street, Hollywood. Dim light meetings, all are welcome. **Yvonne L 954/376-2954**

**Recovery on the Rez-** 6330 Forrest St., Hollywood, **Janice B., 863/447-1312.** The meeting is at 6:30 p.m. on Friday and is between Stirling & Sheridan @ 4-way stop.

**Reflections of Recovery** – Hollywood Medical Center/Memorial South, 3600 Washington St., Hollywood in the Auditorium. **Jamie 954/205-2822.** Great woman's meeting. Intimate women's group, great place for women to share, we need support.

**Road to Freedom** – St. Bartholomew's Church, 8005 Miramar Parkway, Miramar. **Randi K. 305/333-2590.**

**Spiritual Awakenings-** Share Unit 801 S Douglas RD. Start Sunday morning right. Great early morning Meeting . Every addict seeking recovery is welcome **Phil K 954/967-9609**

**S.T.A.R. Group-** Back on Track Clubhouse, 20377 NE 15<sup>th</sup> Court, Ives Dairy and I95 behind BP Station. **David F. 305/333-7084.**

**Steps on the Beach** –. Garfield St. & The Beach CLOSED TEMPORARILY.

**Sunset Recovery** – Hollywood Methodist Church, Rm 217, 400 N 35<sup>th</sup> Ave., Hollywood. **Adrian K 954/657-1730.** Please use North entrance and take stairs to the 2<sup>nd</sup> floor. Open discussion meeting come join us

**Sunrise Serenity** –Azalea Terr. & A1A **Mark 954/200-5382.** We welcome a lot of newcomers, we need people with some time for support.

**Sunset Serenity** – 2020 Scott St in Hollywood Mon. thru Fri. @ 6:00 p.m. with a rotating format. We are in need of support. GSR: **Mark B.561/502-9269.**

**Take a Break** – St. James in the Hills Church, 3329 Wilson St., Hollywood. **Oliver 954/513-0432.** All is well.

**The Journey Begins** – Faith Christian Church, 7676 Davie Road Extension, Hollywood. **Maria R. 954/559-3051** Well attended meeting on steps 1,2&3, Mondays 7-8PM.

**The Way Back** – 2303 Hollywood Blvd., Hollywood. Meeting is new to this Area, formerly Gold Coast Area. Great meeting room with good location on Hollywood Blvd. (office bldg. just East of Burger King). **Michael F. 754/273-4440.**

**Tuesday Night Men's Group**– Faith Christian Church, 7676 Davie Road Extension, Hollywood 7-8 pm Tuesday speaker meeting, step meeting, and traditions meeting **Jorge S. 305/796-2860.**

**Tuesday Night Shelter** – Azalea Terr. & A1A Come out and join us. Cookout on business meeting night at 7:30 Tuesday before Area. **Julia C 954/394-8537**

**Under New Management** – Davie Park Recreation Center, Room #3, 108 N. 33<sup>rd</sup> Court, new meeting 6-7 p.m. Tuesday, Wednesday and Thursday. **Jeff P 954/850-0122**

**We Do Recover** – Sat. night meeting. We meet at 7:30 pm every Sat. night. We need support and Trusted Servants. **Frank A. 954-261-3438**

**We Have A Choice** – 7676 Davie Road Ext., Hollywood, **Michael A. 954/822-2302.** Speaker-step meeting Thursday at 8:30PM.

**Weekend Serenity** –113 S. Federal Hwy, Mt. Sinai Methodist Church, Hollywood, Stirling & Federal/enter in rear of church. **Robert S., 954/205-1708.** Meeting is in need of support.

**Welcome Home** – Jefferson Park, Corner of Jefferson Street and 15<sup>th</sup> Avenue, Hollywood. Meets Mondays at 8:30pm and Thursdays at 8:30pm. The group is growing very well. A great outside meeting. ILS, **Adam N 954/513-5036**

**Winds and Tides of Change** – Azalea & A1A behind Cultural Center., Hollywood. **Jeff L. 954/744-9026.** Check out our new location. Still on the beach

**Women's Group** –501 N. 14<sup>th</sup> Ave., Hollywood. **Julie 786/514-3392.** An awesome woman's meeting!

VI. **ASC Chair Report** – We have come upon election time and this month we solicit nominations for all positions and the groups will bring them back to the Area in July. Also, Vice Chair, Alternate Secretary, Alternate Treasurer and the Alternate RCM will need to be present next month to receive a Vote of Acclamation. This will require a 2/3 vote to pass. If any of those positions do not receive a 2/3 majority vote, they will become nominees to be voted on in August.

VII. **ASC Vice Chair Report** - I have been in contact with all sub-committee chairpersons and all is well. Don't forget elections are just around the corner. If you think of anyone who would like a position, tell them to get involved with that Sub Committee. ILS, Gary 2

VIII. **Secretary's Report** – It's important to announce at all meetings you attend that there are many positions open on the ASC and subcommittees that need to be filled.

IX. **Treasurer's Report** –May's Treasurer's Report was accepted as written. **See June's report attached at end of minutes.**

X. **RCM Report-** I attended region on May 17<sup>th</sup> in Miami. I brought South Broward Area's votes to the region and all motions passed. I was unable to bring copies of the minutes from region today. I will submit the minutes I have to the secretary today. There are several items to be voted on. One to change clean time. Six nominations for regional positions and one to accept changes in Public Relations Guidelines. I have been nominated for Activities Co-Coordinator at region. I accepted the nomination and will take on that responsibility if elected in July. At that time the alternate RCM will fill my position if he is elected today. I look forward to serving NA in the future. Thanks for letting me serve. ILS, Katy A

XI. **Alt RCM** – No written report submitted.

XII. **Subcommittee Reports:**

**Activities** -. No written report submitted.

**Activities Treasurer** – The bowling event was a great success. Over 100 addicts had a great night of fun and fellowship. We started with \$300 and are returning \$644 to the Area. I will be requesting a check in the amount of \$1,000 for our July 4<sup>th</sup> event at Westlake Park. Thank you for letting me be of service. John A.

**Helpline/Public Information** – No news is good news at Helpline/PI. Our phone system is working as it should and all shifts are being covered. Our sub committee met on May 21st with 13 members in attendance. The website is operating as it should be. There was discussion at both our sub committee and at the regional level about weather we as PI should be involved in an upcoming "Recovery Rally" being held in Miami in Sept. After contacting World and the organization putting together the event it

was determined we as a Fellowship could not be involved with the event do to the fact we would be a "sponsor" of the event thus violating traditions. Thank you for allowing me to be of service. Forest W.

**H&I** - Our last subcommittee meeting was at 6:30 p.m. on Tuesday, May 19<sup>th</sup>, 2009 at St. John's Church, 1750 Buchanan St., Hollywood. We will meet at the same time/location on June 16<sup>th</sup>. We currently have 24 H&I meetings in 15 facilities. We cancelled the meeting at Dismas Charities because of lack of attendance from their clients. We transferred the WMNS Sheriff Jail Saturday meeting to Gold Coast H&I because we were unable to fill the position over a 4-month period and gold Coast is able to fill the position now. We will suspend supplying BSO with recovery texts and Introduction to NA books. The BSO has not been able to distribute these books as originally agreed on. The problem is that the drug programs in the jails will probably be ended soon and the departments we deal with will be eliminated. We are working closely with the Regional H&I and BSO pending a final decision on County funding for these programs. Institutions that have openings or no meetings at this time:

1. Sheriff N. Jail: Monday @ 7:00 p.m. – needs co-chair
2. Hollywood Work Release: Wednesday @ 6:30 p.m. – needs chair and co-chair
3. Women's Behavioral: Wednesday @6:30 p.m. – needs co-chair
4. Hollywood Pavilion: Friday @ 7:00 p.m. – needs chair and co-chair
5. Broward Outreach: Sunday @ 3:00 p.m. – needs co-chair
6. Share Detox: Sunday @ 8:00 p.m. – needs co-chair
7. Highpoint Adlsnt: Sunday @ 6:00 p.m. – needs co-chair

We welcome new members that are interested in doing H&I work. ILS, Steve D.

**Literature Distribution** – Greetings from the Literature Committee:

**I WILL BE STEPPING DOWN AT THE END OF MY TERM.**

Group Literature Order was \$	1361.00
H&I	\$ (included in the Group Literature Order)
Misc. Sales	\$134.50
Order to RSO	\$1287.05
Last months shipping	\$ 34.13 (included in total amount from RSO)
Meeting List and Supplies	\$ 63.60

ILS, Yvette

**Newsletter** – Greetings from Newsletter. I've brought with me the new edition of our newsletter. Lately many addicts have stepped up to help fill our pages with a variety of submittals. Thank you. Our next deadline is August 1, so be sure to send in your clean dates, activities and more. Thank you for allowing me to be of service. Wendy Lynn

**Policy Committee** – No written report submitted.

**XIII. Elections/Nominations:**

Votes of Acclamation

**G** **Vice Chair:** Gary B.

**G** **Alternate Secretary:** Prescott K.

**G** **Alternate Treasurer:** Michele L.

**G** **Alternate RCM:** Robert H.

**IX. Old Business:**

**Area Motions:**

Robert H. was voted in as our new Area Alternate RCM.

Motion #02-05-09 PASSED 13-4-2

**Regional Motions:** None

**X New Business:**

**Area Motions:** None

**Regional Motions:**

**NOMINATIONS AND GUIDELINES TO BE VOTED ON!!!!**

*Nominations*

**A BOD**

Forest Qualifications: 2.8 yrs clean, sponsor with a sponsor, working knowledge of the 12 steps, current South Broward Helpline PR chair, 6 months service on SFRCNA serenity patrol, 6 months service ECCNA web servant, willingness to serve. **MOTION WAS MADE TO WAIVE CLEANTIME** Mid Coast / 2nd by Gold Coast Passed 5/2/1

Stewart Qualifications: I have a sponsor who has a sponsor who has a sponsor. I work the steps in my life today. I was vice-chair of merchandise for SFRCNA 12, Serenity keeper chair for SFRCNA 14, and Hospitality chair for SFRCNA 15. I have the willingness to serve.

**A H & I CHAIR**

Dean Qualifications: Clean date: 6/ 0/2006 have a sponsor who has a sponsor who has a NA sponsor, worked 12 steps & traditions, have a home group and working knowledge of 12 concepts. Service experience: home group is Noontime Recovery West Broward Club, group GSR, acting Secretary and currently group Treasurer for 2 plus yrs, currently finishing out my term as RCM, am currently the Regional vice chair of H&I, and have held a H&I commitment with the Gold coast area since I had 6 months clean. I have always fulfilled my commitments and have the willingness to serve the South Florida Region. I have never misappropriated any NA funds, I am retired and have the time and resources to serve and I have multiple bank accounts. ILS Dean

**A ACTIVITIES**

Katy Qualifications: has a sponsor who has a sponsor, working knowledge of the 12 steps and traditions. I have 10 years clean and have served at the area level since 1999 and at the regional level for 1 year. I learned when I got here that getting involved keeps you in the middle of the program. I have been secretary of my home group, alt GSR, GSR, activities treasurer for South Broward, Activities chair, Alt Treasurer for Area, Treasurer and RCM. I love doing service and I have the willingness to serve. ILS Katy

**A VICE CHAIR**

Kevin Qualifications: Group / committee experience: All group positions, PI, AdHocs, Activities, Convention Area experience: GSR, Sub-committee chair, Secretary, Alt & RCM Regional experience: Alt & RCM, PR subcommittee, AdHoc Working knowledge of NA Steps, Traditions and Concepts NA Sponsor, willingness and resources to serve, Clean since 7.5.92

**A PR CHAIR**

April Qualifications: Eleven years clean Involved continuously in PI/PR since 1997 Have held positions as: Area PI Chair – 2 years Area PI Vice Chair – 2 years Area PI secretary – 1 year Regional PI secretary – 2 years Regional PR Vice Chair currently Have never missed an RSC as Area PI Chair and have attended RSC for the last year.

## A MAL

Rob Qualifications: 7 years clean Vice-chair then chair of H&I South Broward Area Vice-chair then chair of H&I South Florida Region I have a sponsor who has a sponsor and I am perpetually doing step and tradition study. I have a HP and trust in him. I am honored to be considered for this position and will serve in any capacity I am needed. ILS Rob M

## A PUBLIC RELATIONS GUIDELINES

1. **Statement of Purpose:** The primary purpose of the South Florida Region Public Relations Subcommittee is to effectively carry the message of recovery to the still suffering addict by increasing the recognition of NA and enhancing the credibility of our program of recovery. Public Relations within the South Florida Region encompass all public information, public relations, helpline, and any such combined subcommittee of the member areas.

2. **Functions and Responsibilities:** The South Florida Region Public Relations

subcommittee carries out its primary purpose by: A) Provide a forum for the area public relations subcommittees within the South Florida Region to discuss problems, solutions, and ideas for carrying the message of Narcotics Anonymous. B) Be an effective resource for the area public relations subcommittees within the South Florida Region by providing information and materials necessary to better carry the NA message. C) Keep open lines of communication among the area subcommittees, the Region, and NA World Services Public Relations personnel. D) Maintain a statewide toll free Helpline number. E) ?Create, maintain, and implement a Contingency Plan for the Region in the event an RSC weekend or Regional Convention is affected by a disaster, and to provide assistance to the member areas in the event of a disaster. F) Assume responsibility for any region-wide public relations functions or events, engaging in co-operative public relations efforts with the Florida Region, and assisting NA World Services with local public relations efforts. G) Assist member areas in the establishment and maintenance of their public relations subcommittees through awareness days, learning days, presentations and workshops. H) ?Maintain two regional display booths (one stored on the east coast and one on the west coast) and literature inventory. I) Insure that the regional website ([www.soflarscna.org](http://www.soflarscna.org)) is maintained in accordance with established regional guidelines. J) Formulate and submit an annual budget at the November RSC. k) Carry out all of its efforts in accordance with the Twelve Traditions of NA and the Twelve Concepts for NA Service, and in accordance with the South Florida Regional Guidelines. L) Insure that all speakers on behalf of South Florida Region Public Relations Subcommittee meet the following qualifications: (1) Four (4) years consecutive clean time. (2) Current membership in any NA public relations/information subcommittee at any level of service. (3) Two (2) years NA service at any level. M) Remain accountable at all times to the South Florida Region Service Committee.

3. **Membership and Voting Procedures**

a) Membership of the Public Relations Subcommittee shall be composed of all of the chairpersons of the various area public relations subcommittees, together with any interested NA member in attendance at any meeting of the Public Relations Subcommittee. All such members in attendance shall have a voice in the subcommittee. b) Voting privileges are granted to all area public relations subcommittee chairpersons in attendance (or their vice-chairperson or RCM attending in their stead), and any interested NA member who has attended two consecutive Public Relations Subcommittee meetings. c) In the event that an interested NA member with voting privileges misses two consecutive Public Relations Subcommittee meetings, he or she will lose voting privileges until he or she has again attended two consecutive meetings. d) The Public Relations Subcommittee Chairperson is entitled to vote only in the case of a tie, at which time the Chairperson may vote to break the tie or may elect to abstain from voting on the issue. e) Motions may be made and seconded only by members with voting privileges. f) The Chairperson shall be entitled to limit discussion on any motion. Appeals to the Chairperson's decision are always in order. g) The vote of a simple majority of voting members in attendance shall carry or defeat a motion.

4. **Qualifications and Duties of Subcommittee Officers**

A) **Chairperson:** One (1) year commitment 1) **Qualifications:** (a) Nominated and elected by the South Florida RSC. (b) Minimum of three (3) years consecutive clean time. (c) Minimum of one (1) year direct involvement with the South Florida Region Public Relations Subcommittee. (d) Minimum of one (1) year experience in any area or regional helpline. (e) A working knowledge of the Twelve Traditions of NA and the Twelve Concepts for NA Service. (f) Willingness and desire to serve. (g) Time and resources required to fulfill the requirements of the position. 2) **Duties:** (a) Organize and give direction to the Public Relations Subcommittee. (b) Prepare agenda for and preside over Public Relations Subcommittee meetings. (c) Maintain contact and cooperation with other public relations subcommittees at the area, regional, and world level. (d) Organize and coordinate awareness days, learning days, presentations, information booths, and workshops as needed. (e) Maintain the operations of the toll-free Helpline number. (f) Insure that the regional website ([www.soflarscna.org](http://www.soflarscna.org)) is maintained in accordance with regional guidelines. (g) Attend the Public Relations Subcommittee meetings, the RSC Vice-Chair's meeting with Subcommittee Chairs, and the RSC Meeting at all RSC weekends. (h) Submit a written report at each RSC to include a status on all area public relations subcommittees, updates on ongoing activities and plans and/or expenditures for major projects. (i) Attends or coordinate volunteers to attend all public relations functions and/or activities. B) **Vice-Chairperson:** Two (2) year commitment 1) **Qualifications:** (a) Nominated and elected from within the Public Relations Subcommittee for a one (1) year term. (b) Minimum of two (2) years consecutive clean time. (c) Minimum of one (1) year involvement with any public relations/information subcommittee at the area or regional level. (d) Minimum of six (6) months

experience in any area or regional helpline, as the second year of this commitment (serving as Chairperson) requires one year of such experience. (e) A working knowledge of the Twelve Traditions of NA and the Twelve Concepts for NA Service. (f) Willingness and desire to serve. (g) Time and resources required to fulfill the requirements of the position. 2) **Duties:** (a) Work closely with the Chairperson in facilitating the smooth operation of the subcommittee. (b) Attend the Public Relations Subcommittee meetings at all RSC weekends. (c) Attendance at the Vice-Chair's Meeting with the Subcommittee Chairs and the RSC Meeting is recommended, as the Vice-Chair is expected to be in training for the position of Chairperson. (d) Assume all duties of the Chairperson in his or her absence. (e) Act as subcommittee parliamentarian. (f) Carry out duties delegated by the Chairperson or the subcommittee as a whole.

C) **Secretary:** One (1) year commitment 1) **Qualifications:** (a) Nominated and elected from within the Public Relations Subcommittee for a one (1) year term. (b) Minimum of one (1) year consecutive clean time. (c) Minimum of six (6) months involvement with any public relations/information subcommittee at the area or regional level. (d) Experience in any area or regional helpline is suggested. (e) A working knowledge of the Twelve Traditions of NA and the Twelve Concepts for NA Service. (f) Willingness and desire to serve. (g) Time and resources required to fulfill the requirements of the position. (h) Ability to develop written material in a clear and concise manner. 2) **Duties:** (a) Keep accurate minutes of all Public Relations Subcommittee meetings. (b) Keep accurate attendance records for voting purposes. (c) Handle all correspondence for the subcommittee as requested by the Chairperson, including the distribution of meeting minutes. (d) Maintain and update an accurate list of addresses, phone numbers, and email addresses of all subcommittee members. D) **Region Webservant:** Indefinite commitment 1) **Qualifications:** (a) Nominated and elected from within the Public Relations Subcommittee for an indefinite term. **Votes of acclamation to be held for each one (1) year period.** (b) Minimum of two (2) years consecutive clean time. (c) Minimum of one (1) year involvement with any public relations/information subcommittee at the area or regional level. (d) A working knowledge of the Twelve Traditions of NA and the Twelve Concepts for NA Service. (e) A working knowledge of the internet/worldwide web, FITP, copyright laws, and **NAWS Internet Technologies section of the PR Guidelines. Personal experience in writing the appropriate languages used in the regional website.** (f) Willingness and desire to serve. **A completed 3 consecutive RSC commitment prior to nomination.** (g) Time and resources required to fulfill the requirements of the position. **Must be able to attend all RSCs at their own cost.** 2) **Duties:** (a) Maintain the regional website ([www.soflarscna.org](http://www.soflarscna.org)) in accordance with the guidelines set forth by the South Florida Region. (b) Update the pages of the regional website on a continuing regular basis. (c) Post information, minutes, flyers, and other material in a timely manner as requested by the RSC or the Public Relations Subcommittee. (d) Safeguard all password and account information. (e) Periodically check links from the website to insure that they are active links and that the pages linked to do not violate the guidelines set forth by the South Florida Region. E) **Regional Web Contact Person:** Indefinite commitment 1) **Qualifications:** (a) Nominated and elected from within the Public Relations Subcommittee for an indefinite term. **Votes of acclamation to be held for each one (1) year period.** (b) Minimum of two (2) years consecutive clean time. (c) Minimum of one (1) year involvement with any public relations subcommittee at the area or regional level. (d) A working knowledge of the Twelve Traditions of NA and the Twelve Concepts for NA Service. (e) Willingness and desire to serve. **A completed 3 consecutive RSC commitment prior to nomination.** (f) Time and resources required to fulfill the requirements of the position. **Must be able to attend all RSCs at their own cost.** 2) **Duties:** (1) Update meeting changes on the [www.na.org](http://www.na.org) meeting locator for all member areas which do not have their own web contact person. (2) **Update the South Florida Regional online meeting locator with any changes provided by member areas.** 3) **All Subcommittee Members:** 1) Willingness to serve and participate in subcommittee meetings, activities and functions. 2) Working knowledge of the Twelve Steps of Narcotics Anonymous, the Twelve Traditions of Narcotics Anonymous, and the Twelve Concepts for NA Service. 3) Working knowledge of the guidelines for public relations as detailed in the Guide to Public Information and the NA Public Relations Handbook. 4) **Regional Display Booth Guidelines** STATEMENT OF PURPOSE: These guidelines are meant to provide a chain of accountability and a system for prioritizing the use of the regional display booth?. Any Narcotics Anonymous group or subcommittee within the South Florida Region (2) Generate pdf meeting lists for all member areas, as well as a regional meeting list, to send to the webservant for posting on the website.may request the use of a regional display booth through their subcommittee chairperson or RCM. 5) **A Regional Display Booth consists of:** 1) The fold out booth, together with lights and signage. 2) The table skirt with NA logo. 3) Two literature racks. B) **Criteria for Usage of the Booth:** 1) The event must be sponsored by an Area within the South Florida Region, or by the South Florida Region. 2) Request for use of the Booth must be submitted to the Public Relations Subcommittee as far in advance as possible, on the form provided by the subcommittee. 3) Requests for the booth will be prioritized as follows: (a) Public relations events take precedence over non-public relations events (conventions and other internal NA functions). (b) Regionally-sponsored events take precedence over Area-sponsored events. (c) Area-sponsored events take precedence over group-sponsored events. (d) All other criteria being equal, the earliest request will take precedence. C) **Accountability and Responsibility for Usage of the Booth:** 1) Requests for usage of the Booth shall be submitted through an area public relations chairperson or RCM. 2) Usage of the Booth by any area or group shall NOT include any literature except where the requesting area specifically asks for literature to be included. A request for literature should specify what literature is needed. 3) Upon transferring of the Booth, the area that has signed for it accepts complete responsibility for the following: (a) To return the Booth in the same condition in which it was received. (b) To return the Booth to the regional Public Relations Chairperson (or a designated representative) within the time period designated at the time of acceptance of the Booth. (c) To replace any display items which have been lost, damaged, or destroyed. (d) **THE PUBLIC RELATIONS SUBCOMMITTEE STRONGLY SUGGESTS THAT INDIVIDUAL AREA PUBLIC RELATIONS SUBCOMMITTEES DEVELOP INTERNAL GUIDELINES FOR PROPER HANDLING OF AND ACCOUNTABILITY FOR THE REGIONAL DISPLAY BOOTH.** 6. **Website Guidelines** a) The domain

name [www.soflarscna.org](http://www.soflarscna.org) and the web hosting account shall be owned by and registered in the name of the South Florida Region of Narcotics Anonymous. b) All fees and costs for hosting and maintaining the website shall be paid by the South Florida Region through funds allocated in the Public Relations Subcommittee budget. c) At least two (2) members of the Public Relations Subcommittee and one (1) member of the RSC Admin Committee shall be privy to all account information and passwords required to access the hosting account. d) The Public Relations Subcommittee shall approve any changes to the content of the website pages. e) The website may provide links to [www.na.org](http://www.na.org), regional NA websites within the State of Florida, and websites for Areas within the State of Florida. f) The website may NOT link to any website which ultimately links to either personal pages and websites or commercial endeavors. **Exceptions to this would include mapping utilities or documents created for download or viewing. A disclaimer must be on each page where they are used stating that NA is not affiliated with the website or company. (Note: NAWs PR Guidelines pg 93 "Areas can make decisions about whom to link to by considering if the intended link furthers NA's primary purpose. For example, sites that provide maps to meetings are often used on NA websites with a disclaimer stating that NA is not affiliated with the map site.")** g) The contents of the South Florida Region website shall include the following categories of information: (1) **Home Page:** this category will include a general information/welcome message, contact information for the Region, and links to other pages on the website. (2) **Meeting Information:** this category will include a meeting locator for meetings in the member Areas. Areas are urged to transmit changes to the webservant as soon as is practicable. (3) **Helpline Information:** this category will include all Helpline numbers maintained by the region and its member areas, as well as those of the Florida region and its areas, and a link to the WSO maintained "International Helpline Directory." The phone numbers listed should be checked regularly and updated as needed. (4) **Activities Information:** The South Florida Region Activities Calendar online shall be updated concurrently with the updating of the printed version of the calendar. Any NA member submitting a personal phone number to the Activities Coordinator for inclusion in the calendar is deemed to have consented to its inclusion in the online calendar UNLESS he or she specifies that the phone number is NOT TO BE PUBLISHED ONLINE. (5) **SFRCNA:** At the request of the SFRCNA BOD, the webservant will set aside a website page for convention flyers and other convention information. (6) **Announcements:** this category shall include any NA related information not included in other categories, such as upcoming or recently previous World Service Conference information. (7) **RSC Trusted Servant Information:** This category shall include the names of all regional trusted servants and a link by which to send each an email, RSC meeting minutes, guidelines, RSC Weekend information, and a link to the archived minutes of the South Florida RSC. (8) **Recovery Links:** this category shall provide links to other NA websites as permitted by these guidelines. h) Any changes to, additions to, or deletions from the above categories shall be approved by the RSC. with the following exceptions: (1) The website may provide links to [www.adobe.com](http://www.adobe.com) on all pages which contain downloadable material in pdf format, in order to facilitate the downloading of flyers and other material on the site by our members. (2) The website may provide MapQuest links on all pages which list functions and/or meetings, in order to facilitate travel by our members. (3) On every page on which a link to [www.adobe.com](http://www.adobe.com) is found, the following disclaimer shall be placed: *To view and print pdf files you will need the free Adobe Acrobat Reader. We do not endorse or support Adobe or any other products and have no affiliation with them or any other entity. Please be sure to read their policies concerning the downloading of their software before using their products.* (4) On every page on which a link to a MapQuest page is found, the following disclaimer shall be placed: *We provide links to maps of local links to meeting lists for all the member areas, to be updated on an as-needed basis.* **Page 6: [1] Deleted 5/10/2009 7:34:00 AM** (1) The website may provide links to [www.adobe.com](http://www.adobe.com) on all pages which contain downloadable material in pdf format, in order to facilitate the downloading of flyers and other material on the site by our members. (2) The website may provide MapQuest links on all pages which list functions and/or meetings, in order to facilitate travel by our members. (3) On every page on which a link to [www.adobe.com](http://www.adobe.com) is found, the following disclaimer shall be placed: *To view and print pdf files you will need the free Adobe Acrobat Reader. We do not endorse or support Adobe or any other products and have no affiliation with them or any other entity. Please be sure to read their policies concerning the downloading of their software before using their products.* (4) On every page on which a link to a MapQuest page is found, the following disclaimer shall be placed: *We provide links to maps of local meetings and other NA activities and functions as a service for anyone trying to find their way to our events. Such links do not constitute any endorsement, affiliation or approval of the service or company providing the maps, nor any pages linked from those map pages.*

**Serenity Prayer** — The ASC closed at 1:20 p.m. Next ASC is July 13th, at 12:00 p.m. All subcommittee chairs meet at 11:30 a.m. please be on time! There will be a GSR orientation at 11:30am (for new GSR's or interested parties). Zoom Zoom Oliver \$30.

**South Broward Area - Narcotics Anonymous**

**June 14th, 2009 -- Literature Sales and Group Donations**

<b>Group Name</b>	<b>Literature</b>	<b>Donation</b>	<b>Total</b>
<b>A Burning Desire</b>	\$32.70	\$70.30	\$103.00
<b>A New Way</b>	\$13.00	\$9.00	\$22.00
<b>A Shot of Hope</b>	\$46.75	\$6.25	\$53.00
<b>Friday Night Espresso</b>	\$59.65	\$66.00	\$125.65
<b>Friday On Foster</b>	\$26.50	\$10.50	\$37.00
<b>Hollywood Monday Night</b>	\$29.10	\$0.90	\$30.00
<b>Let Go Let God</b>	\$83.60	\$10.40	\$94.00
<b>Living Miracles</b>	\$21.75	\$20.00	\$41.75
<b>New Attitudes</b>	\$47.90	\$0.10	\$48.00
<b>One Step at a Time</b>	\$51.75	\$39.75	\$91.50
<b>Recovery On The Rez</b>	\$0.00	\$500.00	\$500.00
<b>Road to Freedom</b>	\$31.05	\$69.00	\$100.05
<b>Spiritual Awakenings</b>	\$3.00	\$116.00	\$119.00
<b>Sunrise Serenity</b>	\$152.25	\$27.00	\$179.25
<b>Sunset Recovery</b>	\$44.70	\$54.30	\$99.00
<b>Sunset Serenity</b>	\$53.60	\$0.40	\$54.00
<b>Take a Break</b>	\$124.85	\$100.15	\$225.00
<b>The Journey Begins</b>	\$39.45	\$116.35	\$155.80
<b>Tuesday Night Men's Group</b>	\$20.50	\$4.50	\$25.00
<b>Tuesday Night Shelter</b>	\$31.10	\$0.00	\$31.10
<b>Under New Management</b>	\$26.80	\$190.20	\$217.00
<b>We Do Recover</b>	\$8.50	\$8.50	\$17.00
<b>We Have a Choice</b>	\$13.95	\$96.60	\$110.55
<b>Welcome Home</b>	\$47.25	\$6.00	\$53.25
<b>Winds &amp; Tides of Change</b>	\$79.90	\$13.10	\$93.00
<b>Women's Meeting</b>	\$97.20	\$0.00	\$97.20
<b>Misc Literature</b>	\$134.50	\$0.00	\$134.50
<b>Totals:</b>	\$1,321.30	\$1,535.30	\$2,856.60

**Treasurer's Report - June 14th, 2009**

<b>June - Beginning Bank Balance:</b>	<b>\$3,699.55</b>
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<b>Cash In</b>		
Literature Sales	\$1,321.30	
Group Donations	\$1,535.30	
<b>Cash In Total:</b>	<b>\$2,856.60</b>	
<b>Cash Out</b>		<b>Committee</b>
No Cash Out	\$0.00	
<b>Cash Out Total:</b>	<b>\$0.00</b>	
<b>Total Cash:</b>		<b>\$2,856.60</b>

<b>Checks</b>			
<b>Check #</b>	<b>Payable to:</b>	<b>Amount</b>	<b>Committee</b>
3109	Handy Storage (Storage Unit for Activities)	\$47.50	Activities
3110	Handy Storage (Storage Unit for Literature)	\$47.70	Literature
3111	Florida Regional Service Office	\$1,287.05	Literature
3112	Kinko's (Meeting Lists)	\$63.60	Literature
3113	Share Unit - May and June (Rent for Area Meeting Space)	\$100.00	South Broward Area
3114	Steve D., H&I Chair (Copying and Supplies)	\$24.24	H&I
3115	John A., Activities Chair (Seed Money for July 4th Event)	\$1,000.00	Activities
3116	CHECK VOIDED **	\$0.00	N/A
<b>Checks Total:</b>		<b>\$2,570.09</b>	

<b>June Totals</b>	
<b>June - Beginning Bank Balance:</b>	<b>\$3,699.55</b>
<b>Checks Total:</b>	<b>\$2,570.09</b>
<b>Total Cash:</b>	<b>\$2,856.60</b>

<b>June - Ending Bank Balance:</b>	<b>\$3,986.06</b>
<i>Prudent Reserve</i>	<b>\$3,500.00</b>
<i>Total Available Funds:</i>	<b>\$486.06</b>